

# APPLICATION FOR SIGN PERMIT

**TOWN OF LOS GATOS - COMMUNITY DEVELOPMENT DEPT.**  
**Civic Center: 110 E. Main Street, Los Gatos, CA 95032**  
**Phone: (408) 354-6874 FAX: (408) 354-7593**  
**Mailing Address: P.O. Box 949, Los Gatos CA 95031**

**Permanent Sign: \$304.38**  
**Temporary Sign: \$ 63.84**  
**Change of Face: \$125.40**  
**Sign Program: \$1445.52**

## Please Type or Print Clearly

Applicants are advised to review Chapters 29.10.105 - 29.10.135 of Zoning Ordinance prior to filing an application for sign permit

1. Building Address \_\_\_\_\_ Zone \_\_\_\_\_
2. Present Use \_\_\_\_\_ Assessor's Parcel Number(s) \_\_\_\_\_
3. Street Frontage: Street Name(s) \_\_\_\_\_
4. If this is in a Shopping Center, is there a sign program? Yes \_\_\_\_\_ No \_\_\_\_\_
5. Business Frontage (ft.): Primary Business frontage: \_\_\_\_\_  
Secondary business frontage: \_\_\_\_\_
6. Type of Sign Requested: \_\_\_\_\_  
(attached, time and temperature, ground, freestanding, attraction board, etc.)
7. Sign Area (sq. ft.) per face: \_\_\_\_\_ Total \_\_\_\_\_ (ft.)  
\* (NOTE: For individual channeled letters, a six (6) inch margin around the letters will be included in the total sign area)
8. Sign Height (if freestanding or ground sign) \_\_\_\_\_ (ft.)
9. Overhead Clearance (if projecting or marquee sign) \_\_\_\_\_ (ft.)
10. Sign Materials (i.e., wood, metal canister, plastic, etc.) \_\_\_\_\_
11. Describe illumination (if any) \_\_\_\_\_ Intensity \_\_\_\_\_
12. Is the application to modify a nonconforming sign? Yes \_\_\_\_\_ No \_\_\_\_\_
13. Is the application to erect a temporary sign? Yes \_\_\_\_\_ No \_\_\_\_\_  
Date temporary sign will be removed? \_\_\_\_\_
14. On reverse side (or on separate 8½ X 11) prepare a sketch of the sign(s) showing dimensions, copy, colors and placement on the building. If the sign is a freestanding or ground sign, prepare a plot plan for the property which clearly indicates sign placement.
15. Are there existing signs on the parcel that will remain? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, attach an inventory of all existing signs. The inventory must include the size and the location on the building or property. (The inventory of signs need not be done for shopping centers of more than 30,000 sq. ft. or building area.)
16. Attach photographs of each wall upon which sign is requested, or each location.
17. \_\_\_\_\_  
Name of Applicant Address, City, State, Zip Phone Number
18. \_\_\_\_\_  
Name of Property Owner Address, City, State, Zip Phone Number
- Applicants' Signature \_\_\_\_\_ Date: \_\_\_\_\_
- Property Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_

## (FOR DEPARTMENT AUTHORIZATION)

Sign(s) permitted by section(s) \_\_\_\_\_ of the Zoning Ordinance.  
Approval granted: Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Planning Division Authorization

\_\_\_\_\_  
Date

\_\_\_\_\_  
Receipt No.

\_\_\_\_\_  
Sign Permit No.

**COMMENTS: Building or electrical permit(s) may be required to erect signs authorized by this permit.**

## DO NOT WRITE BELOW THIS LINE

		<u>PTRACPLN</u>	<u>PLANAP</u>	<u>TOTAL</u>
PLANSN1	\$ 267.00	\$10.68	\$ 26.70	\$ 304.38
PLANSN2	\$ 56.00	\$ 2.24	\$ 5.60	\$ 63.84
PLANSN3	\$ 110.00	\$ 4.40	\$ 11.00	\$ 125.40
PLANSN4	\$1268.00	\$50.72	\$126.80	\$1445.52